

## Application to Rent

**Processing/credit report fee**

\$30.00 (single applicant) / \$50.00 (applicant + spouse) payable to: McGuire Real Estate  
Separate applications to rent are required for each applicant 18 years or over.

Application fee can be paid online at [http://www.mcguire.com/credit\\_report/](http://www.mcguire.com/credit_report/)  
Please contact us with any questions: 415.901.2769 or rentals@mcguire.com

**Property information**

Application to rent property at \_\_\_\_\_ (“premises”)

Desired move-in date \_\_\_\_\_

**Applicant information**

Name: \_\_\_\_\_

Soc. Sec. #. \_\_\_\_\_ Drivers lic. #. \_\_\_\_\_ State \_\_\_\_\_ Expires \_\_\_\_\_

Phone# Home \_\_\_\_\_ Work \_\_\_\_\_ Cell # \_\_\_\_\_

Email Address \_\_\_\_\_

Date of Birth \_\_\_\_\_

Current address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

How much rent are you paying? \_\_\_\_\_

How long at current address? \_\_\_\_\_

Name of Landlord/manager \_\_\_\_\_

Phone# of Landlord/manager \_\_\_\_\_

Reason for leaving \_\_\_\_\_

**Previous living information**

Previous address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

How much rent were you paying? \_\_\_\_\_

Name of landlord/manager \_\_\_\_\_

Phone # of landlord/manager \_\_\_\_\_

How long at this address? \_\_\_\_\_

Reason for leaving \_\_\_\_\_

## Application to Rent

### In addition

Have you ever been evicted? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever broken a lease? Yes \_\_\_\_\_ No \_\_\_\_\_. If yes, please explain \_\_\_\_\_

Names of all other prospective occupant(s) and their relationship to the applicant \_\_\_\_\_

Proposed pet(s) (number and type) \_\_\_\_\_

### Employment info

Current employer \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

Length of employment \_\_\_\_\_

Employer's address \_\_\_\_\_

Phone # of employer \_\_\_\_\_ HR Dept. Ext. or # \_\_\_\_\_

Position or title \_\_\_\_\_ Gross Income \_\_\_\_\_ Per \_\_\_\_\_

### If you held position for less than 2 years, please provide additional information

Previous employer \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

Length of employment \_\_\_\_\_

Employer's address \_\_\_\_\_

Phone # of employer \_\_\_\_\_ HR Dept. Ext. or # \_\_\_\_\_

Position or title \_\_\_\_\_ Gross Income \_\_\_\_\_ Per \_\_\_\_\_

### Additional income

Other Income (e.g. stocks, bonus, income property) \$ \_\_\_\_\_ Per \_\_\_\_\_

Where is additional income derived from? \_\_\_\_\_

Auto make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Lic.# \_\_\_\_\_ State \_\_\_\_\_ Color \_\_\_\_\_

In case of emergency, notify \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Does applicant plan to use liquid filled furniture? Yes \_\_\_\_\_ No \_\_\_\_\_

**Application to Rent**

If yes, name type \_\_\_\_\_

Has applicant been a party to any unlawful detainer action or filed bankruptcy within the last seven years? Yes \_\_\_\_\_ No \_\_\_\_\_. If yes, please explain \_\_\_\_\_

Has applicant or any proposed occupant ever been convicted of, or pled 'no contender' to, a felony? Yes \_\_\_\_\_ No \_\_\_\_\_. If yes, please explain \_\_\_\_\_

**PLEASE PROVIDE A COPY OF YOUR PHOTO ID WITH APPLICATION**

Applicant represents the above information to be true and complete, and hereby authorizes verification of the information provided. Applicant hereby authorizes McGuire Real Estate to generate a credit report on the applicant.

Applicant \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

## Application to Rent

### Application Receipt

Company Copy

#### THIS SECTION TO BE COMPLETED BY AGENT

Applicant has deposited the sum of \$ \_\_\_\_\_ as a non-refundable good faith deposit on the Premises. The deposit is evidenced by a personal check, payable to McGuire Real Estate.

If deposit is in cash, deposit shall be  held in Broker's Trust Account or  given to Owner. The executed lease or rental agreement will require additional sums to be paid, as security deposit, rent or for other purposes. If the Application to Rent is approved, the deposited sums shall be applied to the total sums due upon execution of a lease or rental agreement. If the Application to Rent is not approved, the deposit shall be returned to the Applicant.

In addition or separately, Applicant has paid \$ \_\_\_\_\_ as screening fee to be applied to the credit report and other out-of-pocket expenses incurred for processing \_\_\_\_\_ credit report(s).

The undersigned has read the foregoing and acknowledges receipt of a copy.

\_\_\_\_\_  
Applicant, date

The undersigned has received the deposit and/or screening fee indicated above.

\_\_\_\_\_  
Agent, date

## Application to Rent

### Application Receipt

Applicant Copy

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\_\_\_\_\_  
Applicant, date

The undersigned has received the deposit and/or screening fee indicated above.

\_\_\_\_\_  
Agent, date

### Submitting your Application

Application may be faxed to McGuire Real Estate at **415.346.4530** to be processed upon proof of payment receipt.